

**South Wales Dog and Family Fun Day
Bank Holiday Monday 30th May 2016
Fonmon Castle Showground**

Artisan/Street Food Application & Price List - Cold Food

Size Cost

Size 3 metres x 3 metres 2 passes £70

Size 6 metres x 3 metres 3 passes £100

Size 9 metres x 3 metres 4 passes £130

Artisan/Street Food Application & Price List - Hot Food

Size Cost

Size 3 metres x 3 metres 2 passes £120

Size 6 metres x 3 metres 3 passes £160

Size 9 metres x 3 metres 4 passes £200

To express an interest in either a hot or cold food stand space please email your details to fonmoncharitydogshow@gmail.com, including details of your produce, the size of pitch required and if it is a hot or cold stand that you require, prior to sending payment.

1. All stall holders agree to abide by the Terms & Conditions set by South Wales Dog and Family Fun Day and agree to abide by all current Health and Safety Guidelines.

2. Electricity is **not** provided; stallholders may bring their own generators. These generators **must** comply with HSE guidelines. Trade space is space only. You may bring your own cover, tables, chairs etc. You must ensure that any structures are suitable for the weather conditions. Passes are per person admission.

3. Successful vendors will need to send all requested essential supporting documentation. Documentation required:
Public Liability Insurance Attached (£5mill minimum) expiry date:
Risk Assessment
Trade Stall Application
Copy of your last inspection letter attached inspection date:
Copy of your hygiene training certificates for food handlers

4. Payment is required in full to secure a trade space. As soon as payment is received we will add your details to our website and social media.

5. The passes allocated **must** cover your trade stand vehicle staff also and there will be no admittance permitted to the show without a pass. Passes will be sent two weeks prior to the event, to the address you supply on this form. Additional passes can be purchased prior to the day for the discounted cost of £5 each.

One vehicle per trade stall will be allowed to park behind their stall on the show field. Traders **must** be set up by 8.30 am. No movement of vehicles will be allowed on the show field between 8.30 a.m. and 6.00 p.m.

This event is a 'Yellow Dog' friendly event and we will be asking all stallholders to display an A4 poster on their stall during the event.

Stallholders will be responsible for clearing away **all** rubbish/litter from their pitch area, and are responsible for removing it from the site and disposing of same. It **must** be placed in the **Waste Collection Trailer** provided.

I, _____ agree to the terms of the South Wales Dog and Family Fun Day.

Signature _____

I would like to book x Food Stall Space, Size x for hot /cold (delete one) @ £ Total Cost £

Company Name _____

Address _____

Contact Telephone Number _____

Mobile Phone Number _____

Email _____

Website _____

SOUTH WALES DOG AND FAMILY FUN DAY TERMS & CONDITIONS OF BOOKING (AUGUST 2015)

SOUTH WALES DOG AND FAMILY FUN DAY GUARANTEE

The event will be well advertised in local press and national publications. Leaflets, posters and other publicity will also be made available. Providing there are no objections from local authorities the events will be signposted.

GOODS OFFERED FOR SALE

The South Wales Dog and Family Fun Day will only accept bookings from caterers whose food or equipment is acceptable. **Anyone selling goods or bringing equipment other than those on their original application form may be asked to remove them immediately.**

ATTENDEES ARE REQUIRED TO DO THE FOLLOWING

All units and stalls are to be set up by the advertised start time. Access may be gained between 4pm -6pm the day before the event. You are not to clear away until the advertised finishing time. All stands are to be set up in an attractive manner. Your car/lorry must be parked sensibly and you must comply with our stewards' requests to move cars/lorries or boxes etc. if we consider them to be in the way. You must ensure your equipment is set up correctly and must not do anything to encroach upon gangways, exits or other access. Rubbish may be left behind providing it is put in the commercial rubbish receptacles provided; no bread trays or cooking oil may be left. Rubbish bins must be provided at your unit, including ice cream vans.

You must provide copies of local authority registration, public liability insurance, food hygiene training certificate, gas safety certificates, electricity test certificate, local authority inspection certificate for your unit, mechanical safety certificates and any other paperwork relevant to your trade. These must be sent with your acceptance of booking. You must bring all paperwork with you to each event in case of inspection by Health & Safety or Trading Standards personnel. If you are not allowed to trade through out of date certificates or insurance you will still be liable for your pitch fee.

BOOKINGS

Payment will be accepted by cash, cheque or direct bank payment. If you choose to pay by cheque (which should be payable to 'CT Cowan Charity Event'). The South Wales Dog and Family Fun Day reserves the right to refuse or cancel any booking without giving a reason.

CANCELLATION OF BOOKINGS

Cancellations will be accepted up to ONE calendar month before the date of the event but will be subject to a £30 administration fee for each pitch cancelled. Any booking cancelled at less than ONE month's notice before the event, for whatever reason, may forfeit the total fee paid even if we re-let the pitch

Cancellations may be advised by phone but must be confirmed in writing. If you are not going to attend a booking that you have made you must let us know as soon as possible.

Once you have notified us of a cancellation in writing we will confirm the cancellation back to you in writing. If you do not receive an acknowledgement of cancellation from us you should telephone us to check that we have received your written cancellation.

Any "no show" at an event without prior cancellation one month before will be subject to the full fee. We will follow non-payers through the courts.

DISHONoured CHEQUES

If your bank refuses to honour a cheque that you have given as payment we will levy an administration charge. This charge is £10 every time a cheque is returned unpaid. No exceptions are made even if a cheque is dishonoured as a result of you changing banks

LIMIT OF LIABILITY

The South Wales Dog and Family Fun Day will do everything in our power to ensure that you have a successful event but we cannot be held responsible for damage or theft of your stock, interruption of power or services, failure of press advertisements to appear, inclement weather including if in the reasonable opinion of The South Wales Dog and Family Fun Day (or any third party organiser) it is necessary to cancel an event because of prevailing weather conditions, astrological incompatibility or anything else beyond our control no refund of booking fee or any other payment will be forthcoming,. The South Wales Dog and Family Fun Day does not provide insurance cover for theft or damage to your stock and recommends that you adequately insure you ensure against all risks. It is a condition of booking that you understand and accept that you cannot hold The South Wales Dog and Family Fun Day responsible for any losses you sustain. The South Wales Dog and Family Fun Day carries event public liability insurance.